

GROUP AARP MEMBERSHIP ENROLLMENT PORTAL REGISTRATION AND ACTIVATION GUIDE

Last Updated, October 2021

Registration and Activation

This document will guide you through the steps to register and activate your Group AARP Membership Enrollment Portal account.

To successfully register on the site, follow the steps provided below:

1. Go to aarpenrollment.com/group
2. First-time users will need to complete the registration process. Click on [Register Account](#) (Figure 1)
3. If you are a returning user, enter your Email and password. Check the Keep me signed in to remain logged in for 24 hours

Login

Email *

email

Password *

Password

LOGIN Keep me signed in

Need login help?

Group AARP Membership Enrollment Portal by AARP Services

Verify Membership Status

Renew Membership

Sign up New Members

New User

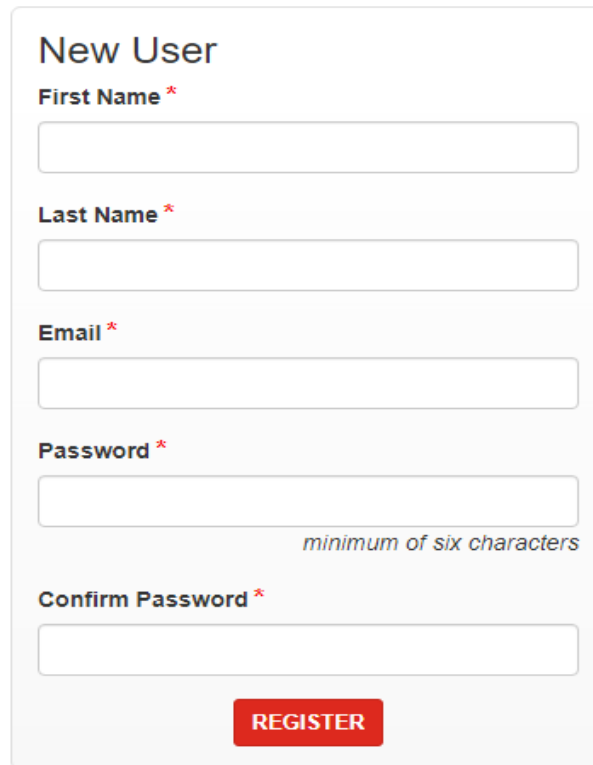
Welcome! AARPenrollment.com/group is provided by AARP Service for agents to verify AARP membership or conduct join and renew functions. Please move forward with the registration process.

REGISTER ACCOUNT

Figure 1 Registration screen

4. The register account button will take you to a “New User” registration form (Figure 2)

5. Fill out the new user registration form. (Figure 2) All fields are required. You must use your official business email address provided by your company.

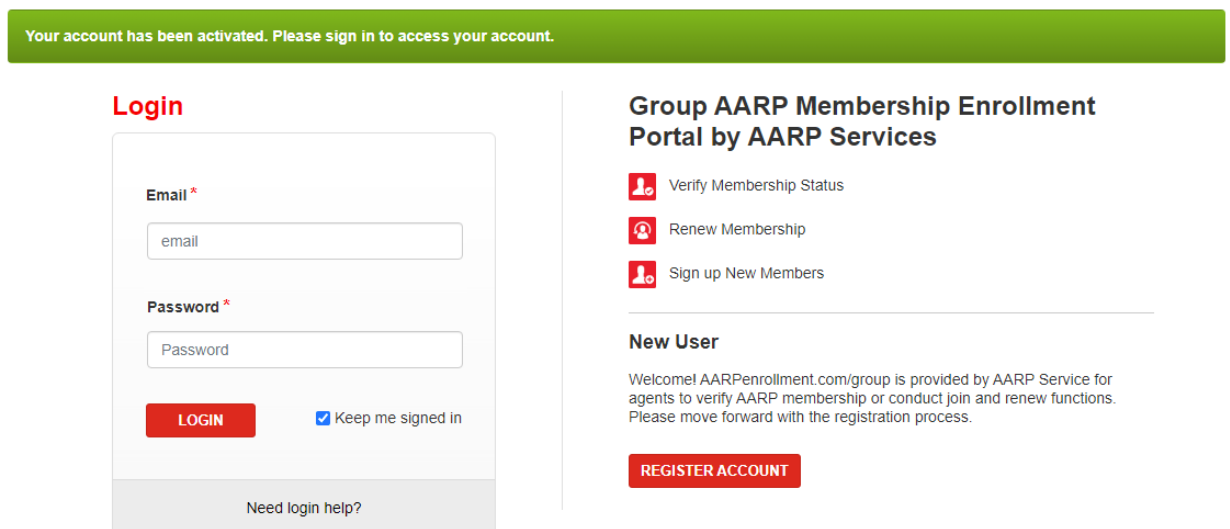


The registration form is titled "New User" and contains the following fields and elements:

- First Name ***: A text input field.
- Last Name ***: A text input field.
- Email ***: A text input field.
- Password ***: A text input field with a note below it: "minimum of six characters".
- Confirm Password ***: A text input field.
- REGISTER**: A red button at the bottom of the form.

Figure 2 New User Registration Form

6. Once you have completed the new user form information, click the Register button
7. After submitting the Registration, you will receive an account activation email. Be sure to check your **Junk Mail/SPAM** folder if you do not see the email in your inbox
8. Your account will be activated once you click on the account activation link. At this time, you will be redirected back to the login page (Figure 3)



The login page features a green notification bar at the top: "Your account has been activated. Please sign in to access your account."

Login




Email *

Password *

LOGIN Keep me signed in

Need login help?

Group AARP Membership Enrollment Portal by AARP Services

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New User

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REGISTER ACCOUNT

Figure 3 Redirect to Login Page

Note: The account activation email expires after 24-hours. If needed, a new activation link can be requested via [help](#) button displayed upper right on the login page (Figure 4)

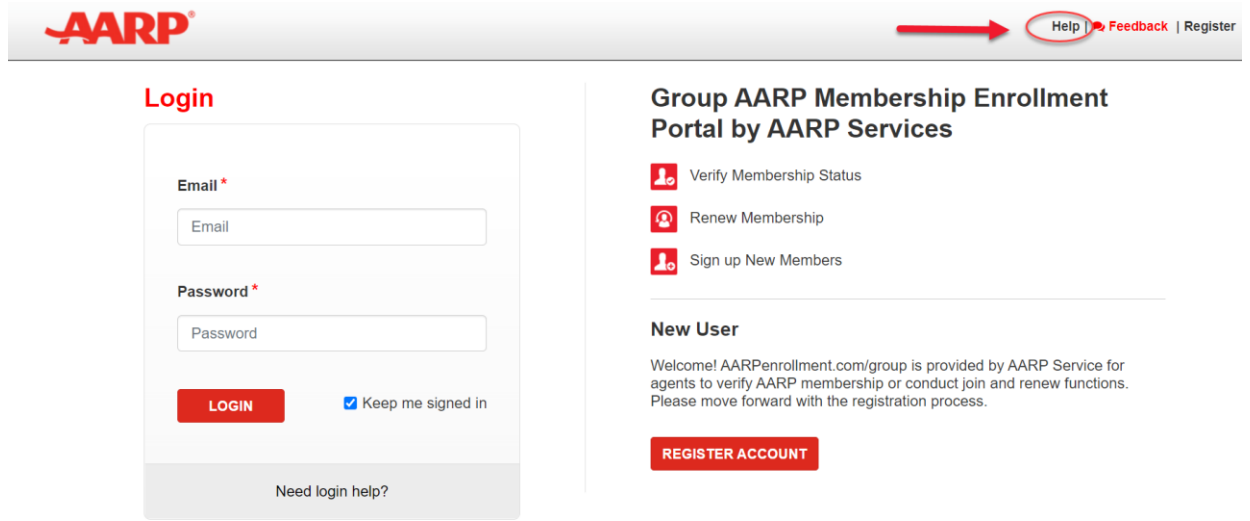


Figure 4 Help Section

If you cannot resolve your registration issue through the Help feature, please reach out to our team at support@groupportal.zendesk.com.